COMMUNICATION RULES







Rules of communication

- It is very important to set the rules of communication within the group during the first meeting with the group.
- The mentor suggest some points for the mentees for the rules and together make the list of rules which will be used during the whole mentoring process.





- * Learn to listen to others!

 The more you listen, the more you learn!
- * Be quiet when somebody speaks!
 Word is silver, silence is gold!
- * Avoid rude words or gestures/actions!

 Deep rivers flow silently, clever people speak calmly!





* If you cannot say anything pleasant, please remain silent!

A word heals, though it also hurts!

- * Do not laugh what other person says!

 Because of abundant laughter you will be able to recognize a fool!
- * Think before you say something!

 Once you say a word, you won't return it back!
- * More smiling is always welcome!

A smile doesn't cost you anything!



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- Confidentiality
- Openness, saying the truth
- STOP right
- Activity
- Responsibility
- Positiveness





- Respect:
 - At one time speaks only one person;
 - Listen to what other says;
 - Respect mentor's time (do not call to mentor after 8 p.m.)
- Equal opportunities:
 - Individuality should not be discriminated;
 - Everyone has a right to be different and tolerated by others.





- Confidentiality:
 - Personal information which is said in the group, stays within the group;
 - The meaning of it needs to be described with each person in the group.



